



# TAHQ Educational Grant Program

## **Purpose:**

To promote criteria-based opportunities for TAHQ members to obtain professional development in healthcare quality by periodically awarding educational grants as funds are available.

## **Amount of Grant:**

Amount of the grant will be for at least a minimum amount of \$150 provided there are sufficient funds available including any necessary surplus to ensure that the financial institution's minimum balance requirements are satisfied.

## **Eligibility:**

1. Applicants must be a current member of TAHQ.
2. An applicant must **not** have been awarded a TAHQ educational grant during the previous calendar year. The receipt of other scholarships or educational grants from other organizations does not in any way disqualify an applicant from receiving a TAHQ educational grant.
2. Acceptable educational experience include, but are not limited to:
  - a. Academic credit or non-credit courses;
  - b. Conferences, e.g., NAHQ Annual Conference, seminars, workshops, symposiums or other professional development experiences provided that the experience totals at least one full day.
  - c. Non traditional courses, e.g., web-based course, self-study, or other offerings provided that the necessary documentation of enrollment or registration can be shown;
  - d. Regardless of the type of educational experience, there must be a minimum of one full day.
3. Educational grants will not be awarded to pay for any examination fees, such as the CPHQ; however, educational grants may be offered for enrollment in preparatory courses for such examinations. Grant will not be used to pay for travel or lodging.

4. If awarded the grant, applicant agrees to author an article of at least a 500-words on some topic related to the conference within 1 year of receiving the grant.

## **Documentation**

1. Applications must include:
  - a. Brief statement of the applicant's learning goals as they related to healthcare quality;
  - b. Brief description of the applicant's intended educational experience/program and how it will assist him or her to meet the stated learning goals;
  - c. Brief statement of current professional involvement in healthcare quality;
  - d. Completed reference form from one professional colleague;
  - e. Copy of current resume; and
  - f. *Optional* statement of financial need.

Application must be received prior to 90 days prior to the earliest registration deadline.

The Educational Grant Review Committee ("EGRC") will consider only completed applications. Omission of non-substantive items, e.g., telephone number, will not disqualify an

Applicant, but if such information when requested by the EGRC is not provided, the EGRC may reject the application.

Upon receipt of the educational grant application, the EGRC will consider the following when reviewing applications:

- a. The clarity of the applicant's stated learning goal(s).
- b. Extent of the applicant's professional involvement in healthcare quality;
- c. Duration, intensity and other factors that the EGRC believes contribute to the merits of the educational experience;
- d. *Optional* statement of financial need;
- e. Length of time applicant has been a member of TAHQ;
- f. The reference's feedback regarding the extent to which the applicant is likely to benefit professionally from the educational experience; and

## **Notification**

Recipients will be notified in writing once the grant is approved. however, the award will not be issued until submission of an invoice or other evidence of enrollment in the selected educational experience.

Any questions related to the grant or application can be directed to the TAHQ Office or [www.txquality.org](http://www.txquality.org)